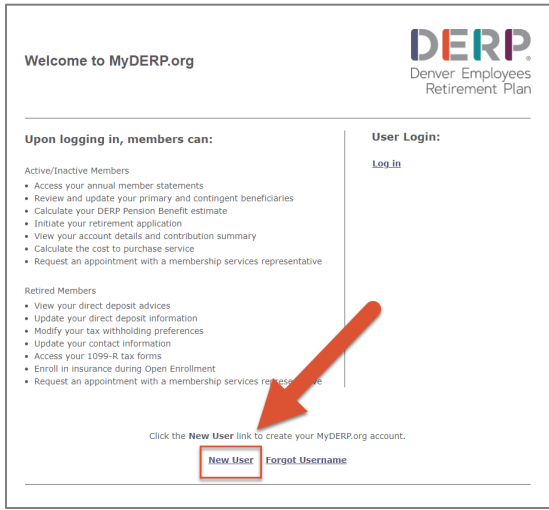


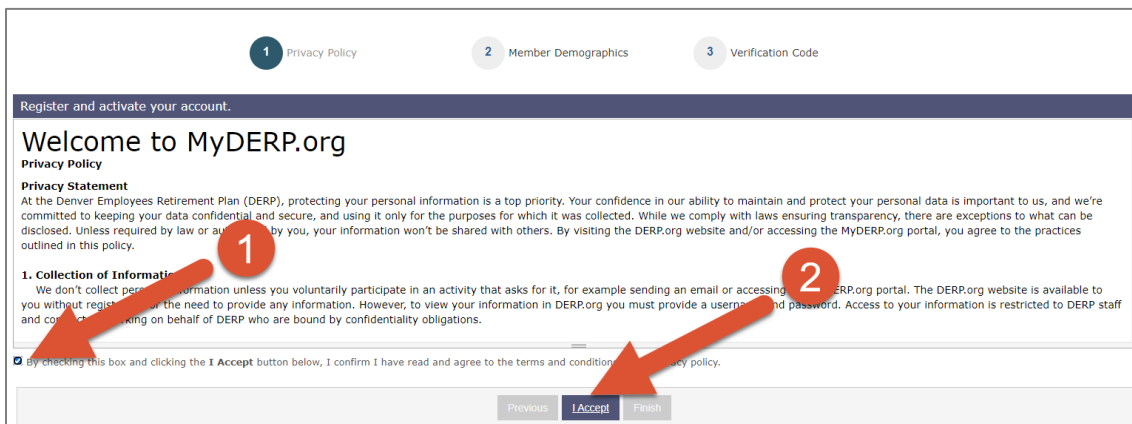
## Create Your MyDERP.org Account

If you don't already have a MyDERP.org account, follow these steps to create your MyDERP.org account.

1. Navigate to [MyDERP.org](https://MyDERP.org) and click the **New User** link.



2. Read the Privacy Policy and click the small checkbox in the bottom left corner. Click the **I Accept** button.



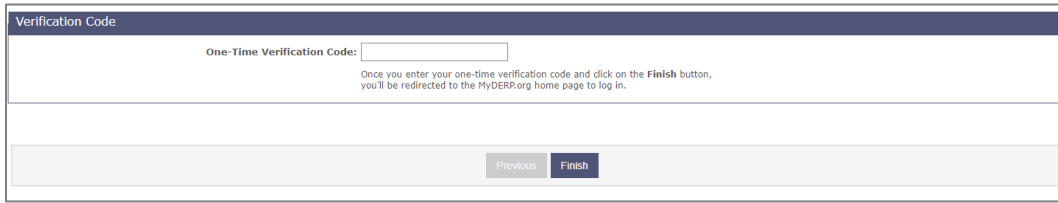
3. Complete the **Member Demographics** form.
  - a. Enter your **First Name**, **Last Name**, **Date of Birth**, and **Social Security Number**.
  - b. Create and enter a **Username** following the on-screen guidelines.
  - c. Create and enter a **Password** following the on-screen guidelines.
  - d. Re-enter your password in the **Confirm Password** field. Click **Continue**.

The screenshot shows the MyDERP.org Member Demographics form. At the top, there are three steps: 1. Privacy Policy, 2. Member Demographics (highlighted), and 3. Verification Code. The form fields include: First Name, Last Name, Date of Birth (with a calendar icon), Social Security Number, Username, Password, and Confirm Password. Below the Username field, there are instructions: "When creating a username for your MyDERP.org account: • Select something unique to you and easy to remember. • Use at least 6 characters and no more than 24 characters. • Don't use spaces, or special characters like @, %, &, !, etc. (they aren't allowed)." Below the Password field, there are instructions: "Your password, combined with your username, is used to securely identify you when logging in to your MyDERP.org account. Choose a password that is easy for you to remember but hard for others to guess. Your password: • Cannot include your username • Is case sensitive • Must be a least eight characters long • Must include at least one letter and one number (0-9)". At the bottom, there are buttons for "Previous", "Continue", and "Next".

4. Choose whether to receive a one-time verification code via email, SMS, or voice call.

The screenshot shows the MyDERP.org One-Time Verification Code selection screen. At the top, there are three steps: 1. Privacy Policy, 2. Member Demographics, and 3. Verification Code (highlighted). The form has a heading "One-Time Verification Code" and a sub-heading "Select the email or phone number where you want to receive your verification code." There are three radio button options: "Email" (with a dropdown menu showing "j@gmail.com"), "SMS +172" (with a dropdown menu showing "123"), and "Voice +172" (with a dropdown menu showing "123"). The "SMS +172" option is selected. Below the options is a red button labeled "Send Verification Code". At the bottom, there are buttons for "Previous" and "Finish".

- Retrieve the code and enter it in the **One-Time Verification Code** field. Click the **Finish** button.



Verification Code

One-Time Verification Code:

Once you enter your one-time verification code and click on the **Finish** button, you'll be redirected to the MyDERP.org home page to log in.

[Previous](#) [Finish](#)

Your account has been created.

- Follow the steps in the [MFA Step-by-Step](#) guide to log in as an existing user.

