

DROP Statement Paper Request Form

Complete this form to request a paper copy of your DROP Statement. Your statement will be mailed to the address on file in your MyDERP.org account. A \$5 fee will be deducted from your DROP balance for each requested statement.

Keep in mind, your monthly DROP statements dating back to 2011 are available for free in your MyDERP.org account. Simply log in and select **DROP Statements** and you can view, print, or download them whenever you need.

Step 1 – Your Information All fields **must** be populated.

If the address, email, or phone number you enter below is different from what we have on file, we'll update your account.

Name (First, Middle Initial, Last) DERP ID (call our office if you don't know your ID)

Address and/or P.O. Box, City, State, and Zip Code

Personal Email Address Personal Phone Number

Step 2 – Paper DROP Statements Requested Tell us the statement year(s) you want.

Step 3 – Signature Your DROP distribution request will not be processed unless you add your handwritten signature and enter the date. Electronic signatures won't be accepted.

By signing below, I understand a \$5 fee will be assessed for each paper DROP Statement requested in **Step 2 – Paper DROP Statements Requested** and deducted from my DROP balance.

Member Signature Date

Step 4 – Submit Your DROP Statement Paper Request Form

Submit your completed and signed form using one of the following methods:

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| ✓ Mail:
DERP
777 Pearl St.
Denver, CO 80203 | ✓ Email:
Help@DERP.org | ✓ Drop off: <ul style="list-style-type: none">• Use the mail slot in the front door.• Put in the secure drop box inside the vestibule if the front door is unlocked. | ✓ Fax:
(303) 839-9525 |
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Need to visit us in person? Schedule an appointment. Walk-in visits aren't available.