

## Retrieve a Forgotten MyDERP.org Username

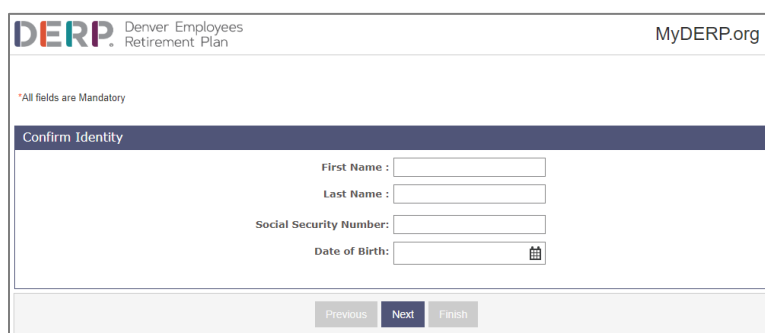
Follow these steps if you've forgotten your MyDERP.org username. Once you verify your identity, your username will be emailed to the email address on file.

1. Navigate to [MyDERP.org](https://MyDERP.org) and click the **Forgot Username** link.



The screenshot shows the MyDERP.org homepage. At the top left, it says "Welcome to MyDERP.org". At the top right is the DERP logo. Below the welcome message, there are two columns. The left column is titled "Upon logging in, members can:" and lists various services for Active/Inactive Members and Retired Members. The right column is titled "User Login:" and has a "Log In" link. At the bottom of the page, there are two links: "New User" and "Forgot Username". A red arrow points to the "Forgot Username" link.

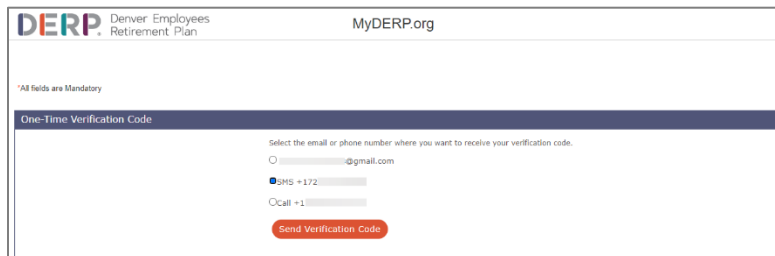
2. Enter your **First Name**, **Last Name**, **Social Security Number** (no dashes), and **Date of Birth**. Click **Next**.



The screenshot shows the "Confirm Identity" form on MyDERP.org. At the top left is the DERP logo and "Denver Employees Retirement Plan". At the top right is "MyDERP.org". Below the logo, it says "\*All fields are Mandatory". The form has four input fields: "First Name", "Last Name", "Social Security Number", and "Date of Birth". The "Date of Birth" field has a calendar icon. At the bottom of the form are three buttons: "Previous", "Next", and "Finish".



3. Select the email address or phone number where you'd like to receive a verification code. Click **Send Verification Code**.



DERP Denver Employees Retirement Plan MyDERP.org

\*All fields are Mandatory

One-Time Verification Code

Select the email or phone number where you want to receive your verification code.

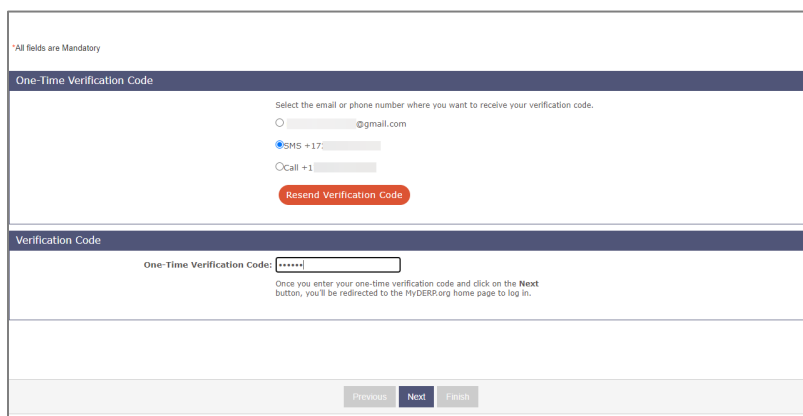
☐  @gmail.com

☒ SMS +172

☐ Call +1

Send Verification Code

4. Retrieve and enter your **One-Time Verification Code**. Click **Next**.



\*All fields are Mandatory

One-Time Verification Code

Select the email or phone number where you want to receive your verification code.

☐  @gmail.com

☒ SMS +172

☐ Call +1

Resend Verification Code

Verification Code

One-Time Verification Code:

Once you enter your one-time verification code and click on the Next button, you'll be redirected to the MyDERP.org home page to log in.

Previous Next Finish

Your username will be sent to the email address on file.

5. Click **Login** to return to the main login screen.

