

Spousal Consent At Retirement

If you're getting ready to retire and want to designate someone other than your spouse as your beneficiary to receive a lifetime monthly DERP Pension Benefit payment upon your death, your spouse must voluntarily consent to the designation by signing and notarizing this form.

Important! When completing this form keep the following in mind:

1. This form cannot be signed or submitted more than 90 days before you receive your first DERP Pension Benefit payment.
2. Incomplete, unsigned, or non-notarized forms will not be processed.

Step 1 – Member Information All fields **must** be populated.

Name (First, Middle Initial, Last)

DERP ID (call our office if you don't know your ID)

Step 2 – Spousal Consent and Notarization This form will not be processed without a notarized signature.

As the spouse of a DERP member, I confirm that I've read, understand, and agree to the following:

1. I'm the spouse of the member noted in **Step 1**.
2. I acknowledge that under Section 18-410(a)(1) of the Revised Municipal Code of the City and County of Denver, my spouse must designate me as the beneficiary to receive a lifetime monthly DERP Pension Benefit, unless I waive my right to those benefits. By signing this form, I confirm that I've read and understand this requirement and the implications of waving my right to those benefits.
3. I voluntarily and permanently waive my right and consent to my spouse designating another individual as the beneficiary, I understand this consent is irrevocable and cannot be changed.

Spouse's Printed Name (First, Middle Initial, Last)

Spouse's Signature (Must be signed in the presence of a notary.)

Date

The Notarization Section is on the next page. Be sure to complete that section to avoid delays.



Notarization Section

State of _____

County of _____

Signed before me on (date) _____

Notary's Official Signature

Commission Expiration

Step 4 – Submit

Submit your completed and signed form using one of the following methods:

- | | | | |
|------------------|-----------------|--|----------------|
| ✓ Mail: | ✓ Email: | ✓ Drop off: | ✓ Fax: |
| DERP | Help@DERP.org | • Use the mail slot in the front door. | (303) 839-9525 |
| 777 Pearl St. | | • Put in the secure drop box | |
| Denver, CO 80203 | | inside the vestibule if the front door is unlocked. | |

Need to visit us in person? Schedule an appointment. Walk-in visits aren't available.

