

DROP Statement Paper Request Form

Submit this completed and signed form to request a paper copy of your DROP Statement. Your statement will be mailed to the address on file in your MyDERP.org account. If you provide a different address in **Step 1 – Your Information**, we'll use that address to update your account. A \$5 fee for each requested statement will be deducted from your DROP balance.

Keep in mind, your monthly DROP statements dating back to 2011 are available for free in your MyDERP.org account. Simply log in and select **DROP Statements** and you can view, print, or download them whenever you need.

Step 1 – Your Information All fields **must** be populated.

Name (First, Middle Initial, Last)

DERP ID (call our office if you don't know your ID)

Address and/or P.O. Box

Personal Email Address

Personal Phone Number

Step 2 – Paper DROP Statements Requested Tell us the statement year(s) you want.

Step 3 – Signature Your DROP distribution request will not be processed if the form is not complete and/or signed.

By signing below, I understand a \$5 fee will be assessed for each paper DROP Statement requested in **Step 2 – Paper DROP Statements Requested** and deducted from my DROP balance.

Member Signature

Date

Step 4 – Submit

Email your completed and signed form to Help@DERP.org, mail to the address below, or drop off at our office.

