

## SERVICE CREDIT PURCHASE APPLICATION

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**Name:** \_\_\_\_\_ **DERP ID:** \_\_\_\_\_  
*First, Middle Initial, Last*

**Address:** \_\_\_\_\_ **SSN:** \_\_\_\_\_  
*Street, City, State, Zip* *Last 4 Digits*

**Primary Phone Number:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Gender:** M / F

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I am a vested member of the Denver Employees Retirement Plan (DERP) and an active employee of the City and County of Denver, DHHA, or other covered employer and elect to purchase service credit as provided in Section 18-415 of the Revised Municipal Code of the City and County of Denver. DERP has provided me the cost to purchase service and I have read the Purchase of Service brochure. By signing this application, I understand:

- Purchasing service is voluntary.
- My request to purchase service must be completed while I am an active employee of the City, DHHA, or other covered employer.
- If my request to purchase service is not completed by my birthday, the cost to purchase service will change and DERP staff will notify me of the new cost.
- DERP will credit my account with the applicable service once full payment and all required documents have been received by DERP.
- Purchasing service is irrevocable and non-refundable.
- The purchased service will be used in the calculation of my monthly retirement.
- The service I purchase cannot be used to meet the Rule-of-75 or Rule-of-85 sooner.
- The service I purchase will not be used in the calculation of the Insurance Premium Reduction benefit.

I am purchasing \_\_\_\_\_ month(s) of service.

- I elect to purchase service in a cash payment.
- I elect to purchase service via a direct transfer from a qualified retirement plan.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_