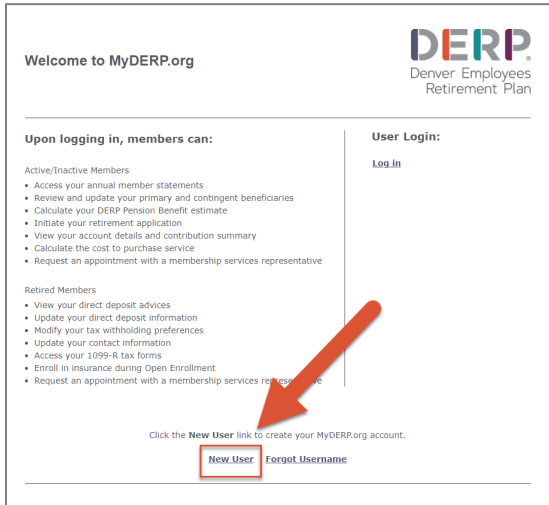


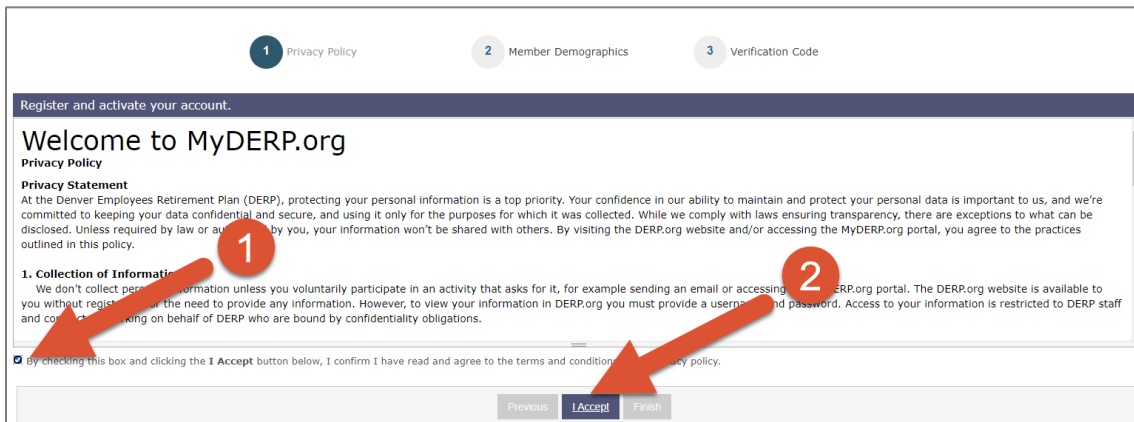
Create Your MyDERP.org Account

If you don't already have a MyDERP.org account, follow these steps to create your MyDERP.org account.

1. Navigate to MyDERP.org and click the **New User** link.



2. Read the Privacy Policy and click the small checkbox in the bottom left corner. Click the **I Accept** button.



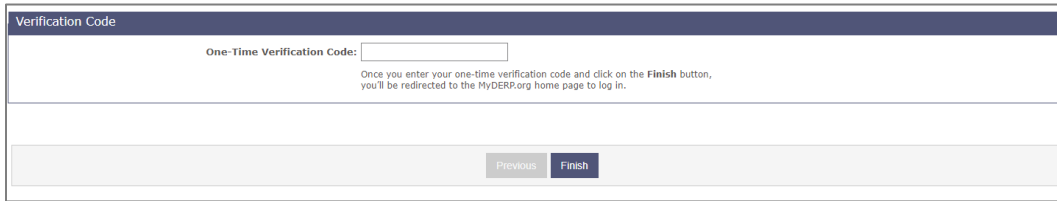
3. Complete the **Member Demographics** form.
 - a. Enter your **First Name**, **Last Name**, **Date of Birth**, and **Social Security Number**.
 - b. Create and enter a **Username** following the on-screen guidelines.
 - c. Create and enter a **Password** following the on-screen guidelines.
 - d. Re-enter your password in the **Confirm Password** field. Click **Continue**.

The screenshot shows the MyDERP.org website with the 'Member Demographics' form. The form is titled 'Member Demographics' and is part of a three-step process: 1. Privacy Policy, 2. Member Demographics, and 3. Verification Code. The form fields include: First Name, Last Name, Date of Birth (with a calendar icon), Social Security Number, Username, Password, and Confirm Password. Below the Username field, there are instructions: 'When creating a username for your MyDERP.org account: • Select something unique to you and easy to remember. • Use at least 6 characters and no more than 24 characters. • Don't include spaces (they aren't allowed)'. Below the Password field, there are instructions: 'Your password, combined with your username, is used to securely identify you when logging in to your MyDERP.org account. Choose a password that is easy for you to remember but hard for others to guess. Your password: • Cannot include your username • Is case-sensitive • Must be a least eight characters long • Must include at least one letter and one number (0-9)'. At the bottom of the form, there are three buttons: 'Previous', 'Continue', and 'Finish'.

4. Choose whether to receive a one-time verification code via email, SMS, or voice call.

The screenshot shows the 'One-Time Verification Code' selection screen. It is part of a three-step process: 1. Privacy Policy, 2. Member Demographics, and 3. Verification Code. The screen prompts the user to 'Select the email or phone number where you want to receive your verification code.' There are three radio button options: 'Email' (with a placeholder 'j@gmail.com'), 'SMS +172' (which is selected), and 'Call +172'. Below the options is a red button labeled 'Send Verification Code'. At the bottom of the screen, there are two buttons: 'Previous' and 'Finish'.

- Retrieve the code and enter it in the **One-Time Verification Code** field. Click the **Finish** button.



Verification Code

One-Time Verification Code:

Once you enter your one-time verification code and click on the **Finish** button, you'll be redirected to the MyDERP.org home page to log in.

[Previous](#) [Finish](#)

Your account has been created.

- Follow the steps in the [MFA Step-by-Step](#) guide to log in as an existing user.

